

Naples City Council
May 12, 2016
Minutes

The regularly scheduled meeting of the Naples City Council was held May 12, 2016, 8:30 p.m., at the Naples City Office, 1420 East 2850 South, Naples, Uintah County, Utah.

DATE, TIME & PLACE OF MEETING

Council members attending were Dean Baker, Robert Hall, Gordon Kitchen, Dan Olsen and Kenneth Reynolds. Dennis Long was absent.

COUNCIL MEMBERS ATTENDING

Others attending were Jim Harper, Liberty Best, Tina Dansie, Joe Carroll, Beth Carroll, H McNeish, Michael Johnson, Christopher Clark, Mark Watkins, Joshua Bake and Nikki Kay.

OTHERS ATTENDING

At 8:30 p.m. Mayor Dean Baker welcomed everyone and called the meeting to order. Mayor Baker opened the meeting with the pledge of allegiance. Councilman Robert Hall offered the invocation.

OPENING CEREMONY

Mayor Baker presented the agenda for approval. Robert Hall **moved** to approve the agenda. Dan Olsen **seconded** the motion. The motion passed with all those in attendance voting aye.

AGENDA APPROVED

Mayor Baker presented the minutes of the April 28, 2016-regular city council meeting for approval. Dan Olsen **moved** to approve the minutes. Gordon Kitchen **seconded** the motion. The motion passed with all voting aye.

MINUTES APPROVED

Mayor Baker asked if anyone had something they wanted to follow up on from the previous meeting.

FOLLOW UP ITEMS FROM PREVIOUS MEETING

Joshua reported he will have the jake brake ordinance ready to present at the next council meeting.

Nikki Kay presented the bills in the amount of \$28,019.27. Kenneth Reynolds **moved** to approve the bills. Robert Hall **seconded** the motion. The motion passed with the following roll call vote:

APPROVAL OF THE BILLS

Robert Hall Aye

| | |
|------------------|--------|
| Dan Olsen | Aye |
| Dennis Long | Absent |
| Kenneth Reynolds | Aye |
| Gordon Kitchen | Aye |

Tina Dansie came before the Council to obtain local consent in order to apply for a liquor license to sell alcohol at the upcoming Zeco golf tournament. Ms. Dansie said the tournament helps to raise funds for the Children's Justice Center and they wanted to be able to sell liquor as well as the beer the golf course provides. She said they hoped this would eliminate people sneaking it in on their own. Gordon Kitchen **moved** to approve the local consent permit. Dan Olsen **seconded** the motion. The motion passed with all in attendance voting aye.

***LOCAL CONSENT FOR
ALCOHOL PERMIT FOR
GOLF TOURNAMENT***

Joshua Bake presented the FedEx building plans to Council for their approval. Joshua pointed out the dates of the meetings held with the Planning Commission and stated the Planning Commission did approve the plans and recommended Council approves this project. Joshua said the Land Use Ordinance does allow for certain requirements to be waived and that was used in this project in connection with the turn around at the end of 1000 South. He stated the owners gave up some of their property in order to allow for a full turn around instead of the dedicated hammer head. At this time Joshua introduced H McNeish of Confluent Development and Michael Johnson with JMD Construction. Mr. McNeish said they are very pleased to be there for the FedEx facility. He said they do several facilities for FedEx throughout the country. Mr. McNeish said they are there to either present the project or just answer their questions. Joshua said during the Planning meetings there were a few minor questions but overall the project was very well received. Councilman Olsen said he appreciated the information they were given on the project. Councilman Kitchen asked if he was okay with the agreement on the turn around. Joshua said FedEx will give the City the right of way for the turn around at the end of the street and in exchange the City will waive the requirement for the dumpsters out front and there were also some negotiations on the size of the parking spots for the facility. Councilman Kitchen wanted to know why the smaller parking spaces. H McNeish said this will not be a public facility where people will drop off or pickup items. It will be a distribution facility and the parking will be for employees only and they work shift work so not

***FINAL APPROVAL FOR
THE FEDEX BUILDING
PLANS***

all of the parking will be utilized at the same time. Joshua said the landscaping for the parking lot has also been waived. He said there will still be landscaping along the front of the business but none will be required for the parking lot. Joshua feels this is a very good agreement. Mayor Baker said he is in support of it. Councilman Reynolds said he has sat in on all of their presentations to Planning Commission and he **moved** to approve the final plan for FedEx. Dan Olsen **seconded** the motion. The motion passed with all voting aye.

A business license from **Classy Brass Reloading** located at 1611 South 1500 East was presented for approval. Owners Joe and Beth Carroll were present at the meeting. Ms. Carroll said they have purchased the building they will be moving into and stated they are a retail reloading store. She said they are required to have a placard on their door, to make sure they don't have more supplies than they are allotted, and they have to mark they have explosives. Kenneth Reynolds **moved** to approve the license for Classy Brass Reloading. Robert Hall **seconded** the motion. The motion passed with all voting in the affirmative.

***BUSINESS LICENSE
APPROVALS***

A home occupation business license from **Hair by Boe** was received by Council. The business is located in The Farm Subdivision. Joshua stated this is a permitted use in a residential zone, the location has been inspected by Dale Peterson, and it was recommended for approval. Robert Hall **moved** to approve the license for Hair by Boe. Kenneth Reynolds **seconded** the motion. The motion passed with all voting aye.

Jim Harper asked for approval to purchase herbicides for the road department. Councilman Reynolds asked if it was in the budget. Jim stated it was. Councilman Kitchen stated the cost of shipping was almost as much as the product and wanted to know if they could get the product here locally. Mayor Baker wanted to know if they could get it in connection with Uintah County Weed Department. Jim said they have done that in the past and he wasn't sure why they didn't with this one. Kenneth Reynolds said if they have it in the budget he would **move** to approve the \$1,050.22. Dan Olsen **seconded** the motion. The motion passed with the following roll call vote:

***REQUEST TO PURCHASE
HERBICIDE***

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| Gordon Kitchen | Aye |
| Kenneth Reynolds | Aye |

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| Dennis Long | Absent |
| Dan Olsen | Aye |
| Robert Hall | Aye |

Joshua Bake said the City needs to sign and record the plat for the extension of 2850 South and the signature line on the plat says the road needs to be officially accepted by the City. Kenneth Reynolds **moved** to approve the dedication of the extension of 2850 South. Gordon Kitchen **seconded** the motion. The motion passed with all voting aye.

ROAD DEDICATION FOR EXTENSION OF WEATHERBY DRIVE

Joshua Bake said he wanted to talk about the city cell phones. He said this would not replace the cell phone policy but would be in addition to current practices. He said in many of the training conferences he has attended lately this has been a big topic. He said historically many cities issue cell phones to an employee but because of the concern over privacy the recommendation is to have phone allowances for city employees. He said you can still obtain information through GRAMA requests but private correspondence would be better protected. Joshua said he's contacted other entities to see what they do and the average reimbursement has been \$35 for general employees, \$45 for department heads, and \$100 for city administrators. He felt the proposed plan would save about \$900. Councilman Kitchen said he was not opposed to it, he just isn't sure it is going to accomplish what they think it's going to. Joshua said that might be true but you won't know until someone challenges it. Kenneth Reynolds **moved** to approve the new city cell phone proposal as presented and the usage format. Robert Hall **seconded** the motion. The motion passed with a roll call vote as follows:

CELL PHONE PROPOSAL

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|------------------|--------|
| Robert Hall | Aye |
| Dan Olsen | Aye |
| Dennis Long | Absent |
| Kenneth Reynolds | Aye |
| Gordon Kitchen | Aye |

Joshua Bake asked the Council to approve the 5 percent salary increase for Heidi. He said this typically comes with a positive six-month employee evaluation and it was over looked on Heidi's anniversary. Josh asked the Council if they would make this retroactive to her six-month anniversary. Dan Olsen **moved** to approve the salary increase. Kenneth Reynolds **seconded** the motion. The motion passed with the following vote:

SALARY INCREASE FOR CITY ADMINISTRATIVE ASSISTANT

| | |
|------------------|--------|
| Gordon Kitchen | Aye |
| Kenneth Reynolds | Aye |
| Dennis Long | Absent |
| Dan Olsen | Aye |
| Robert Hall | Aye |

Dan Olsen **moved** to go into a public hearing to open and amend the FY 2015/2016 budget. Kenneth Reynolds **seconded** the motion. The motion passed with all voting aye.

***PUBLIC HEARING TO
OPEN AND AMEND THE
FY 2015/2016 BUDGET***

Mayor Baker opened the meeting up for public comment. With no comment from the public Dan Olsen **moved** to close the public hearing. Robert Hall **seconded** the motion. The motion passed with all in attendance voting aye.

Joshua Bake presented the recommended adjustments to the budget. Joshua stated there might be corrections that need to be made before the end of the year as they have made things quite tight in the cuts made to the budget. Dan Olsen **moved** to approve the amendments. Kenneth Reynolds **seconded** the motion. Nikki Kay asked if they would include adjustments to the Building Authority department as she needed to include budget amounts for the newly created fund. Dan Olsen agreed to amend his motion to include that. Kenneth Reynolds agreed. The motion passed with all voting aye.

***A P P R O V A L O F
AMENDMENTS TO THE
BUDGET***

| | |
|------------------|--------|
| Robert Hall | Aye |
| Dan Olsen | Aye |
| Dennis Long | Absent |
| Kenneth Reynolds | Aye |
| Gordon Kitchen | Aye |

Joshua Bake gave Council members a summary breakdown of the budget for FY 2016/2017. He also had a copy of the detail for each line item. Councilman Kitchen questioned the amount for the sale tax revenue. Joshua stated he tried to bring in an amount for the new tax that will go into effect after the beginning of the fiscal year. Joshua also said the proposed budget does not reflect any staff reduction. He said he is very pleased with the services they are still able to provide and to be able to present this budget with no staff reductions. Dan Olsen **moved** to adopt the tentative budget for FY 2016/2017 in the amount of \$2,420,344. Robert Hall **seconded** the motion. The motion passed with the following

***APPROVE TENTATIVE
BUDGET FOR FY
2016/2017***

roll call vote:

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|------------------|--------|
| Robert Hall | Aye |
| Dan Olsen | Aye |
| Dennis Long | Absent |
| Kenneth Reynolds | Aye |
| Gordon Kitchen | Aye |

Nikki Kay asked about a date for a budget workshop. June 6, 2016 at 6:30 was agreed upon.

***OTHER MATTERS OR
FUTURE COUNCIL
MATTERS***

Joshua Bake wanted the Council to know the solar grant they have been working on has been put on hold because it looked like it was not going to be 100% funded so he didn't feel like they could consider it.

A question came up about the utilities for the fire station. A meeting of the Redevelopment Agency will be held in two weeks to discuss paying for the power line to the new fire station.

Mayor Baker also asked Jim to look at a couple of areas that have two street lights right by each other. He thought it was unnecessary and money could be saved if they got rid of a few of them.

With no other business before the Council, Kenneth Reynolds **moved** to adjourn the meeting at 9:35 p.m. Gordon Kitchen **seconded** the motion. The meeting was adjourned by all voting in favor of the motion.

MOTION TO ADJOURN

APPROVED BY COUNCIL ON THE 26th DAY OF MAY 2016

BY: _____

ATTEST: _____